



1 JULY 2021

**YOUR TRUSTED PARTNER IN**

# **CODE OF CONDUCT**



**Carl-Henrik Cederlöf**

**MANAGING DIRECTOR**

# FUNDAMENTAL CORE PRINCIPLES

**A**s an independent business partner, we conduct our operations in an earnest manner that demonstrates integrity and meets the highest ethical standards. It is important that we are taking responsibility for and living up to our core values in our day-to-day work. This helps us to decide what is right in various situations and to act in a manner that allows us to meet both legal and ethical challenges. This document briefly describes how LETEC is expected to interact with our business environment, so that we can become the trusted partner that we wish to be and that we must be in order to implement our mission.

## Human Rights

Together with our suppliers we are committed to comply with applicable legislation, regulations and other working environment standards, and to uphold the respect of human rights and to protect the working environment.

## Integrity & legal compliance

We are keeping business, financial and technical data including correspondence confidential to the greatest extent possible for our business.

We do not engage in or tolerate any form of corruption or bribery; payment or other form of benefit for the purpose of influencing decision-making. Furthermore, all exchanges of relevant information shall be correct and not intentionally misleading.



## Sustainable use of resources

If applicable for our type of “agency business”, we comply with legislation, regulations and international standards relating to the protection and preservation of the environment.

## Supply chain

To our best effort, we are trying to encourage our suppliers and sub-contractors to comply with the principles of this document.

### NOTE:

Additional requirements may be added as appendices by individual suppliers if necessary in order to meet specific market and/or sector requirements.